

The Pocono Mountain School District is seeking a full-time athletic director for Pocono Mountain East High School and Pocono Mountain East Junior High School. Job responsibilities include organizing, coordinating, and supervising all phases of the Pocono Mountain School District's interscholastic athletic programs covering 19 different sports and activities. Qualifications include:

- Valid Pennsylvania Teaching Certificate
- Sports Management Certificate preferred
- Prior varsity coaching experience preferred
- Act 34, Act 151, Act 114 and/or other required clearances and/or documents

Successful candidate must demonstrate effective verbal and written communication skills, be able to utilize web-based programs and applications to enhance communication and public relations and effectively work with athletic and district staffs in ensuring the needs of our student athletes are met. Strong organizational and interpersonal skills required.

Candidates should submit letter of interest, resume, letters of reference, and clearance information by July 6, 2018 to: Mr. Todd G. Burns, Executive Director of Human Resources, via email at: Humanresources@pmsd.org.

Posted: June 26, 2018

Closes: July 6, 2018

The Pocono Mountain School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex and handicap in its activities, programs or employment practices as required by Title VI, Title IX and Section 504.